



23925 Woodward Avenue  
Pleasant Ridge, Michigan 48069

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**Regular City Commission Meeting  
January 13, 2015**

Having been duly publicized, Mayor Metzger called the meeting to order at 7:31 p.m.

Present: Commissioners Foreman, Krzysiak, Perry, Scott, Mayor Metzger.  
Also Present: City Manager Breuckman, City Attorney Need, City Clerk Drealan  
Absent: None.

**Special Recognition**

Mayor Metzger read a proclamation regarding Ms. Tracy Mageria's volunteering efforts.

**Governmental Reports**

Mr. Blake Pruitt, Ferndale Public Schools (FPS) Superintendent, gave an update on his first six months and reviewed Ferndale Public School's strategic plan. FPS is looking into partnerships with colleges for the high school, and a presentation was presented to the School Board by Baker College in order for the high school students in AP classes to earn college credits that are transferrable, along with a special program that is considered the "13<sup>th</sup> year" wherein students can earn their associates degree, possibly in criminal justice or computer information. Mr. Pruitt added that there is enough building space of all the schools for 7,000 students, but only 3,000 students are attending. FPS is working with Plante Moran on a facility evaluation to see what can be done with either the buildings or the land. A community forum will be held on January 27, 2015 on the building assessments and the financial status of FPS. The goal of this process is to have gains and not losses.

Mayor Metzger inquired about the statewide ballot in May that could affect the School Aid Fund. Mr. Pruitt explained that there are usually tough requirements to meet in order to receive state aid monies.

Commissioner Foreman added that the community forum is important for residents to attend. Mr. Pruitt said that it will be recorded and on the FPS Website.

Mr. Mike Wider, 8 Hanover, inquired about the percentage of eligible students in the district that attend FPS versus private schools. Mr. Pruitt explained that it is very hard to disaggregate and census data can only be used. Information provided by Plante Moran estimates 25-30 percent of students will attend private schools or schools of choice. FPS is slightly higher than those percentages. By extending preschool offerings, along with the before and after school programs is a means to enhance enrollment.

Fire Chief Kevin Sullivan, Ferndale Fire Department, reported that there were a few fires over the holidays, one being residential started by a 4-year-old using a lighter and a piece of paper in order to see better. Mother and child made it out safely, but the home's smoke detectors were disabled due to the sensitivity to cigarette smoke. The Fire Department recommends dual function smoke detectors that contain both a photoelectric and ionization sensor for early warnings. There was also a commercial fire of a large warehouse whereas the employees attempted to extinguish the fire on their own with in-house fire extinguishers before calling the fire department, which just enhanced the smoke and caused the employees to become disoriented. It is important to always have an egress designated and fire plan in place.

Police Chief Kevin Nowak reported that it was a quiet holiday season, but there has been an increase in identity theft problems especially with credit cards being used out-of-state. Chief Nowak reminded the residents that the police department works 24/7, and if you have a matter, such as a parking situation that needs to be addressed, please call the department and do not attempt to handle alone via social media. Chief Nowak reported that there will be an internal promotion of an officer to sergeant and a new part-time officer will be hired.

Commissioner Perry inquired as to what phone number should be called for non-emergency police situations. Chief Nowak responded that the general business number of 248-541-2900 and follow prompts if not answered by a person, or just come directly to the police department.

### **City Commission Liaison Reports**

Commissioner Foreman reported that January 20, 2015 will begin the application window for the Open Program at Kennedy/Roosevelt Elementary Schools. January 21, 2015 will be a kindergarten open house at Harding Administration Building 6:00-8:00p; free childcare will be provided. If you register by 1/16/15, you will receive a free gift (child's T-shirt and book). January 26, 2015, 7:00p, is the next School Board meeting at Harding Administration Building.

Commissioner Perry reported that the Planning Commission and DDA met on December 15, 2014. The Planning Commission reviewed the comments received on the Master Plan. The plan is not inconsistent with neighboring communities. A public hearing for the Master Plan is set for January 26, 2015, 7:00p, Pleasant Ridge City Hall. Master Plan is available on the City's Website for review. The DDA considered design and engineering plans for the alley reconstruction project between Amherst and Maywood, and then Maywood to Sylvan. If it is a cost savings and a possibility, the alleys from 10 Mile to Kensington, and then Kensington to Devonshire will be done altogether. The DDA had a discussion on the capital improvement plan that included greening in the DDA on the east side that could work for water runoff and beautification. The 2015 Concert in the Park plan was also discussed by the DDA. Alternative type events are being discussed in order not to duplicate events that are held by Parks & Recreation and to better serve the business district. Both the Planning Commission and DDA thanked exiting Commissioners Greg Sweeney and Ryan Stern for their years of service. Next meeting will be January 26, 2015, 7:00p, City Hall.

Commissioner Scott reported that the Historical Commission met on January 7, 2015, and thanked Commissioner Perry for attending in his absence. The next meeting will be February 4, 2015. The 25<sup>th</sup> Anniversary of I-696 will have its party on January 15, 2015, 7:00p, Community Center. Everyone is encouraged to attend.

Commissioner Krzysiak reminded that the Daddy/Daughter Sweetheart Dance will be held February 6, 2015, 6:00-7:30p, \$5.00 per person. Please RSVP Bridget at the Community Center in order for a headcount and proper planning for this event. Imagination Station Drop-in Play, February 7, 2015, 10:00a. 50-plus Bingo Night will be February 19, 2015, 6:00p. Please RSVP for this event as well. The Recreation Commission welcomes new ideas and comments, and invites residents to participate. Next meeting is January 28, 2015, 7:00p, Community Center.

Commissioner Foreman inquired if there are any restrictions during the winter months for playing on the new playscape at Gainsboro Park. Recreation Director Pietrzak reported that the playground is safe. The fence that is up is around an area that needs to have a walkway completed.

**Consent Agenda**

**15-3143**

Motion by Commissioner Foreman, second by Commissioner Scott, that the Consent Agenda, be approved, as listed.

Adopted:                   Yeas: Commissioner Foreman, Scott, Krzysiak, Perry, Mayor Metzger  
                                  Nays: None.

**Ordinance to Amend Section 2 of the Pleasant Ridge City Code, Administration, Division 9, I-696 Segregated Capital Asset Fund**

City Manager Breuckman explained that the revised ordinance will amend the Segregated Capital Asset Fund (SCAF) plan. The recommendations made by Mr. Gillis at the December meeting were investigated and added to the revision. A second legal opinion has been secured on the appropriateness of doing this under state law by Mr. Tim Carrier, City Attorney for Birmingham, in the affirmative. The highlighted changes include Section 2-131, definitions, specifying that SCAF will consist of two constituent parts, Parks Special Revenue Fund and the Remainder Fund. The Remainder Fund will remain as it exists and invested today, and the Parks Special Revenue Fund may be invested under the new terms. Further clarification is that money moved from the Remainder Fund to the Parks Special Revenue Fund requires a supermajority vote, and moving money back from Parks Special Revenue Fund to the Remainder Fund requires a simple majority vote.

Commissioner Krzysiak thanked the Mayor and City Manager Breuckman for the efforts made on this ordinance amendment, along with working with Mr. Gillis closely to provide a solution to a funding issue that will benefit the City for many years.

**15-3144**

Motion by Commissioner Foreman, second by Commissioner Scott, that the amendment to Section 2 of the Pleasant Ridge City Code, Administration, Division 9, I-696 Segregated Capital Asset Fund, be approved.

Adopted:                   Yeas: Commissioner Foreman, Scott, Krzysiak, Perry, Mayor Metzger  
                                  Nays: None.

## **Pleasant Ridge Investment Policy**

City Manager James Breuckman reported that the City has always had an investment policy, but it has not been updated since 2002. The investment policy was geared to the investments available to the City at that time, and with the amendment to the SCAF Ordinance, changes need to be made. Also, there are some generally accepted accounting principles that also needed to be amended. The updates are in Section 20 which deal with the SCAF Parks Special Revenue Fund and set forth more guidance consistent with the ordinance that identifies appropriate investments to be made with the Parks Special Revenue Fund. It lays out the proper statutory and City's ordinance authorizations. The key points are items (b), (c), and (d). Item (b) is allowable investment instruments that will include stocks, exchange traded funds, mutual funds and bonds, as defined in MCL Section 38.1132 (d-e). City of Pleasant Ridge is limiting itself further than what is allowed for pension funds under state law. Parks Special Revenue Fund may only be invested in securities that are actively traded on a major U.S. stock index. Item (d), use of investment returns, sets forth what the City Commission may do with the advice of the Investment Committee and that the City Commission shall determine annually what interest and dividends shall be retained in the fund to support parks operation, and maintenance; and the principal balance shall not be diverted or spent except in accordance of the provisions of the amendment to the ordinance just approved; and that it shall be adjusted for inflation by only removing interest and dividends until the market value of the fund's principal recovers. And the ordinance no longer references the "city treasurer" but the "city manager or his/her designee."

Commissioner Krzysiak inquired if the members of the Investment Committee can be appointed by the City Commission by a simple majority, and City Manager Breuckman affirmed that members can be added by the City Commission at any time.

Commissioner Foreman commented that Section 20(D)(1) adding to the principal balance over time in order to protect the principal balance from inflation is a key advantage and likes the idea that the money will be kept solvent over time and not slowly being chipped away by inflation. Commissioner Foreman thanked the City Manager for adding this important factor.

### **15-3145**

Motion by Commissioner Perry, second by Commissioner Scott, that the City of Pleasant Ridge Investment Policy be adopted.

Adopted:                   Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger  
                                  Nays: None.

## **City of Pleasant Ridge Investment Committee Liaison**

City Manager Breuckman explained that Section 5 of the Investment Policy creates the Investment Committee. It is proposed that city staff be retained as part of the committee, along with former Mayor Castelli. Breuckman is requesting the City Commission appoint a representative to the Investment Committee.

**15-3146**

Motion by Commissioner Krzysiak, second by Commissioner Perry, that the appointment of Ralph A. Castelli Jr. and Commissioner Bret Scott to the City of Pleasant Ridge Investment Committee be approved.

Adopted:                   Yeas: Commissioner Krzysiak, Perry, Foreman, Scott, Mayor Metzger  
                                  Nays: None.

Breuckman reported that the Investment Committee will have a meeting in the near future and make recommendations to the City Commission.

**Supplemental Appropriation #A-2015-001**

Ms. Sheryl Stubblefield, Plante Moran, presented some supplemental appropriations to the General Fund and Local Street Fund that will not affect the fund balance. City Manager Breuckman added that this is part of the mid-year review of the budget.

**15-3147**

Motion by Commissioner Perry, second by Commissioner Foreman, to approve the Supplemental Appropriation #A-2015-001.

Adopted:                   Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger  
                                  Nays: None.

**Ordinance to Amend the Pleasant Ridge City Code, Zoning, to prohibit Accessory Dwelling Units**

City Manager Breuckman explained that Items 12 and 13 on the Agenda both deal with accessory dwelling units. One ordinance prohibits accessory dwelling units and the other permits accessory dwelling units with restrictions. The present ordinance is silent on these issues. Last month the City Commission adopted a reduction in accessory building height from 18 ft. to 15 ft., which is consistent with neighboring communities. The 15 ft. height still allows for a loft space above the garage but makes it less livable. In the proposed ordinance (Item 12 of the Agenda) to prohibit, Section 26-12.2 will add “only one dwelling unit shall be permitted per lot of record” in SFR districts; and Section 26-13.1 will add item 9 that prohibits a combination of services to accessory building that would allow conversion to habitable space. In the proposed ordinance (Item 13 of the Agenda) to permit accessory dwelling units as a special land use in SFR districts, a public hearing would be required before the Planning Commission; notification to all properties within 300 feet; and allows for a discretionary Planning Commission decision. Minimum lot area of 5,000 sq.ft. is required. Accessory dwelling units are not to exceed the lesser of 750 sq.ft. or 25-percent of the gross floor area of principle dwelling unit. The accessory dwelling unit can be an accessory structure only; have a 3 ft. side/rear setback requirement; and not be visible from the front entrance. The maximum height for a structure with an accessory dwelling unit is 17 ft. At least three off-street parking spaces are required. Owner occupancy of one of the dwelling units is required. A separate water meter is required. A maximum of two bedrooms are permitted. A landlord license and rental inspections are required. Minimum lease term of 180 days is required. A restrictive covenant must be recorded. A number of enforcement provisions will provide compliance with the ordinance. There is a concern about having specific renter restrictions and it is not being recommended at this

time. Potential adjustments could make the minimum lot area greater than 5,000 sq.ft.; setbacks at 3 or 5 ft.; maximum bedroom requirement reduced from two to one; and allowing a tenant to be given “until end of lease” term or add “6 months, which is sooner.” Most of the parcels in Pleasant Ridge are larger than 5,000 sq.ft. The Planning Commission recommended denial of the ordinance that prohibits accessory dwelling units and approval of the ordinance to permit accessory dwelling units with restrictions. City Clerk Drealan added that 13 responses have been received, 12 being reviewed before the meeting: (8) are in favor of not allowing accessory dwelling units and (4) are not in favor of the accessory dwelling units to be solely rentals. Commissioner Perry added that the comments she has received from residents in her discussions were not in favor as well.

Commissioner Foreman inquired how many accessory dwelling units are currently in the city. Breuckman responded that it is unknown due to the fact that there were no specific requirements in the past to gain approvals, but two recent constructions have been approved. Commissioner Foreman wanted to clarify that only one detached accessory unit is allowed per property, and Breuckman affirmed that if you have a detached garage you cannot have a detached accessory building also on the property. Commissioner Foreman inquired how is parking spaces defined when they are not in a garage or driveway, or is it how many spaces can fit in a driveway. Breuckman responded that the key term is “off-street” parking spaces, and a driveway is not considered as part of the parking spaces. Commissioner Foreman was unable to attend any of the Planning Commission meetings or review the minutes, but inquired as to what the reasoning was for approving the ordinance to allow accessory dwelling units with restrictions. Breuckman responded that the initial intent of the accessory dwelling units was to be for relatives, but the Planning Commission seemed comfortable with having these units for rentals as well. Commissioner Perry affirmed that the Planning Commission had accepted the fact that the accessory dwelling units could become rentals.

Commissioner Scott inquired what is the average square footage of first-floor homes as to the 25-percent. Breuckman explained that the 25-percent is not limited to the first floor but 25-percent of the principle structure. A garage area is still a maximum 750 sq.ft.

Commission Krzysiak inquired if the ordinance for accessory dwelling units is prohibited can a resident still seek a variance under special circumstances. Breuckman responded that a special land use variance could be granted by the Zoning Board of Appeals.

Commissioner Scott inquired if someone owns a home, but rents it out, would the proposed ordinance to prohibit accessory dwelling units affect this situation. Breuckman responded that the proposed ordinance is strictly for accessory dwelling units. Rentals are not prohibited in Pleasant Ridge.

Mayor Metzger opened the public hearing at 8:54 p.m.

Chief Kevin Sullivan, 120 Elm Park, inquired if there will be a separate address for these accessory buildings and will the accessory buildings be required to follow the building codes relating to a home or a garage. Breuckman responded that all building codes are required as far as that of a home and that a separate address will be required as well.

Mr. Mike Wider, 8 Hanover, commended the Mayor, city staff, and Commissioners for the service they provide to the City. Mr. Wider suggested that the 17 ft. allowable limit is mid-slope on the roof and should be clarified as to what the size would actually be. Mr. Wider inquired as to the

larger properties on Ridge Road if the 750 sq.ft. would be limited even though it is less than 25-percent of the house, and if existing structures would be prohibited to be torn down to allow for new. Breuckman responded that the 750 sq.ft. is limited, and that existing structures will be allowed to be torn down. Mr. Wider inquired if the 30-percent of the lot is the square foot of the house. Breuckman responded that the setbacks put in place are an effort to prevent “big foot” housing. The lot area coverage requirement is 35-percent. Mr. Wider thinks a clarification should be made that this amendment is not to allow residents to add on to their existing home, but to actually construct another building on the property that does not exceed 35-percent of the lot coverage for the total structures. Mr. Wider questioned if the accessory dwelling unit has to be attached to the existing home. The Commissioners responded that it does not have to be attached. Breuckman added that the 3 ft. setback requirements apply for the rear and side yards.

Ms. Luran Howard, 22 Oakland Park, inquired if a copy of the ordinance was posted for the public hearing that was held by the Planning Commission on the City’s Website. City Clerk Drealan responded that it was part of the Planning Commission’s packet and would have been posted. Ms. Howard’s concern is that the average resident may not have realized the impact that this change to the ordinance may have and that better notification on the City’s Website should be considered.

Mr. Ralph Castelli, 27 Elm Park, recommends that the City Commission should ban these amendments until further study is done and more residents are informed. Mr. Castelli inquired as to the off-street parking requirement and how spaces are calculated with garages that may not have room to park cars, and added that driveway space should be considered as an exception.

Mr. Mike Wider inquired if the accessory dwelling units that will become rentals would be taxed. Breuckman is not sure how they will be assessed, but may be on a percentage basis for homestead versus non-homestead.

Mr. Ralph Castelli inquired of Mr. Need how the accessory dwelling unit ordinance will affect lot splits. Mr. Need responded that any lot that is split must conform to the applicable requirements for a home, garage, or accessory dwelling unit. Breuckman added that the restricted covenant language in the ordinance would not prevent a potential lot split.

Mr. Bob Obringer, 22 Oakland Park, is in favor of banning accessory dwelling units and does not see how they will enhance the City of Pleasant Ridge. Even though there is a safety valve going through the Zoning Board of Appeals, he is not in favor.

With no further comments or discussion, Mayor Metzger closed the public hearing at 9:14 p.m.

Commissioner Perry commended City Manager Breuckman for the research and the work that has been put into these ordinance changes. Commissioner Perry indicated that every angle has been looked into as whether these units will be just for family members or used as rentals, and that she has had many discussions with residents on these matters. Overall, Commissioner Perry believes that the residents that she has spoken with are not in favor of accessory dwelling units.

Commissioner Krzysiak appreciated the residents that are in attendance and spoke this evening. Krzysiak believes that increasing the lot coverage from 30 to 35-percent addresses the issues of residents needing to expand their home to allow for an expanding family.

Mayor Metzger also thanked the residents for attending and voicing their opinions. Mayor Metzger feels that much research and an adequate discussion of the proposed ordinance changes have been reviewed by the Planning and City Commissions, and that he feels this is a major change to the city's dynamics and adding rentals will be a part of the future.

Commissioner Foreman indicated that even though the existing ordinance is silent on accessory dwelling units, prohibiting them by the adoption of this ordinance will actually tighten it. Foreman also added that the 5,000 sq.ft. requirement is almost the entire city and that maybe 10,000 sq.ft. should have been considered. Mayor Metzger added that if you restrict it to 10,000 sq.ft., you essentially are penalizing those who have 10,000 or more sq.ft. and it is not fair to all residents.

Mr. Castelli added that you would buy a 10,000 sq.ft. lot to not have a neighboring lot next to you with an accessory dwelling.

**15-3148**

Motion by Commissioner Perry, second by Commissioner Foreman, that the Ordinance to amend Chapter 26 of the Pleasant Ridge City Code, Zoning, Article 12: Schedule of Regulations, Section 26-12.2 General Requirements; and Article 13: General Provisions, Section 26-13.1 Accessory Uses to prohibit Accessory Dwelling Units be adopted.

Adopted:                   Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger  
                                  Nays: None.

**Ordinance to Amend Chapter 26 of the Pleasant Ridge City Code, Zoning, to list Accessory Dwelling Units as a Special Land Use in the Single Family Residential Districts, and to establish specific standards applicable to Accessory Dwelling Units.**

Commissioner Scott commented that prohibiting the accessory dwelling units does not eliminate the concerns that residents may have over rentals and large garages, and it may still need to be followed up on at some level.

Mayor Metzger opened the public hearing at 9:26 p.m.

With no further comments or discussion, Mayor Metzger closed the public hearing at 9:27 p.m.

**15-3149**

Motion by Commissioner Perry, second by Commissioner Foreman, that an Ordinance to Amend Chapter 26 of the Pleasant Ridge City Code, Zoning: Article 3: Zoning Districts and Map, Section 26-3.5 District Requirements; Article 4; Single Family Residential Districts; and Article 13: General Provisions, Section 26-13.1 Accessory Uses, to list Accessory Dwelling Units as a Special Land Use in the Single Family Residential Districts, and to establish specific standards applicable to Accessory Dwelling Units, be rejected.

Adopted:                   Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger  
                                  Nays: None.



**Annual Meeting Schedules**

City Clerk Drealan explained that the City Commission meetings are held on the second Tuesday of each month; Historical Commission is held on the first Wednesday of each month; Planning Commission/DDA is held on the fourth Monday of the month; and the Recreation Commission is held on the last Wednesday of the month. The fourth Tuesday is set aside for any workshops or Zoning Board of Appeals.

**15-3150**

Motion by Commissioner Scott, second by Commissioner Perry, that the Annual Meeting Schedule for the following Commissions: A) City Commission; B) Historical Commission; C) Planning Commission/Downtown Development Authority; D) Recreation Commission, be approved as recommended.

Adopted:                   Yeas: Commissioner Scott, Perry, Foreman, Krzysiak, Mayor Metzger  
                                  Nays: None.

**Appointment to the Pleasant Ridge Planning Commission/DDA - McAuliffe**

Mayor Metzger explained that there are two appointments to be made, one resident and one business owner.

Commissioner Krzysiak thanked the residents that attended the workshop and applied for the open position. Mayor Metzger added that he appreciates the interest from the residents that applied and attended the workshop, and that he hopes this will continue in the future.

Commissioner Foreman added that everyone who applied seemed to be very interested in getting involved in the city and passionate in making the City of Pleasant Ridge a better place. Foreman also added that those who did apply and were not chosen to serve to please remain interested because the applications are kept on file.

**15-3151**

Motion by Commissioner Perry, second by Commissioner Foreman, that the resident appointment of Kristi McAuliffe to the Pleasant Ridge Planning Commission/Downtown Development Authority, to a full term, term to expire December 31, 2017, be approved.

Adopted:                   Yeas: Commissioner Perry, Foreman, Krzysiak, Scott, Mayor Metzger  
                                  Nays: None.

**Appointment of a Business Owner to the Pleasant Ridge Planning Commission/DDA-Christensen**

**15-3152**

Motion by Commissioner Perry, second by Commissioner Scott, that the business owner appointment of Loren Christensen to the Pleasant Ridge Planning Commission/Downtown Development Authority, to a full term, term to expire December 31, 2017, be approved.

Adopted:                   Yeas: Commissioner Perry, Scott, Foreman, Krzysiak, Mayor Metzger  
                                  Nays: None.

Mayor Metzger mentioned that this is the first time a business owner has been added to the Planning Commission/Downtown Development Authority which allows the businesses to be more proactive with changes in the city, and it is very encouraging to have businesses involved and taking an interest in the City's development.

**Establishing a Public Hearing on February 10, 2015, at 7:30 p.m.**

City Manager Breuckman indicated that this is the next step in the permit parking program. The proposed program is an "opt-in" program where residential streets would have to request the City to consider a permit area by two-thirds vote of property owners. The proposed ordinance is on the City's Website. The town hall meeting had the east side residents pretty much unanimous in support of this proposal.

Commissioner Foreman inquired as to how the \$25.00 fine for a parking violation compares with neighboring communities. Breuckman is unaware but will check into it. City Attorney Need added that the fine is currently in the code for all other parking violations.

**15-3153**

Motion by Commissioner Foreman, second by Commissioner Perry, that a Public Hearing on February 10, 2015, at 7:30 p.m., be established to solicit public comments on the following items: A) Ordinance to amend Chapter 70, Traffic and Vehicles, by amending Section 70-55, Residential Parking Permits, and adding Section 70-56, Penalties, of the Pleasant Ridge City Code.

Adopted:                      Yeas: Commissioner Foreman, Perry, Krzysiak, Scott, Mayor Metzger  
                                     Nays: None.

**Police Patrol Vehicle Purchase and Financing**

City Manager Breuckman explained that the costs to repair the fleet of current police vehicles is quickly exceeding the cost to buy new police vehicles. A 2014 Dodge Charger is in the process of being purchased and the City will self-finance the vehicle by a loan from SCAF with a 1-year, 5-percent term of interest until the new budget year and millage take effect. A supermajority vote is required.

Commissioner Foreman inquired if the proposed 1-year loan request is similar to the purchase of the Explorer a few years ago. City Clerk Drealan and Breuckman responded that the Explorer purchase was a 5-year loan.

**15-3154**

Motion by Commissioner Foreman, second by Commissioner Scott, that a new police patrol vehicle be purchased through the State of Michigan Cooperative Purchase Program in an amount not to exceed \$31,104.00, and that the Segregated Capital Assets Fund (SCAF) finance the purchase of the vehicle over one (1) year at a rate of five percent (5%), as recommended.

Adopted:                      Yeas: Commissioner Foreman, Scott, Krzysiak, Perry, Mayor Metzger  
                                     Nays: None.

### **City Manager's Report**

City Manager Breuckman reported that on February 17, 2015, at the Community Center, the project team on the Woodward Avenue transit project will be reporting on their finds and making recommendations. More information on the times will be reported on the City's Website.

Assistant City Manager Pietrzak reported that all the work on the Gainsboro Park over the last six months is almost completed. Cards for the use of the facilities may be available by mid-February and will be distributed to the head of the household.

Mayor Metzger echoed the comments of Breuckman on how important the meeting of February 17, 2015 is by having national experts making their report on Woodward Avenue wherein over 150 issues will be discussed. It is important to have residents involved as the City of Pleasant Ridge moves forward on improving the community.

### **Other Business**

Commissioner Foreman reported that any important information as far as phone numbers, websites, etcetera, that are mentioned during the meetings will be available at the end of the video that is recorded of that meeting. For example, January being National Blood Donor Month, you will find a link for the [www.redcross.org](http://www.redcross.org) to be able to find out a location you can donate blood. Commissioner Foreman added that the FPS contact person for the application for the Open Program is Dina Rocheleau ([dina.rocheleau@ferndaleschools.org](mailto:dina.rocheleau@ferndaleschools.org)).

Commissioner Krzysiak mentioned that Book Club will be meeting January 21, 2015, 7:30p, Community Center, and discussing a book entitled "Divided Highways" by Tom Lewis. The February book will be "The Warmth of Other Suns" by Isabel Wilkerson, and the Book Club will meet February 18, 2015, 7:30p, which could possibly be held at the Gainsboro Park Shelter. If anyone needs a copy of the books, please email [jkrzysiak@cityofpleasantridge.org](mailto:jkrzysiak@cityofpleasantridge.org).

Commissioner Scott recommended that residents check out the City's Website for information that is being updated on a regular basis: [www.cityofpleasantridge.org](http://www.cityofpleasantridge.org).

Commissioner Foreman mentioned that Christmas trees will be picked up and the information is on the City's Website. Trees will be picked up through the end of January.

City Clerk Drealan advised residents and business owners that assessment notices will be mailed by mid-February. Instructions to appeal the assessment are on the notice. The Board of Review will meet for three days (March 16, 17, 18).

With no further business or discussion, Mayor Metzger adjourned the meeting at 9:53 p.m.

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Mayor Kurt Metzger

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Amy M. Drealan, City Clerk  
/mat